SUTTON-ON-TRENT PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at the Methodist Community Centre on Tuesday, 9th June 2026 at 7.30 pm.

Present: Councillor M Allen
Councillor B Blanchard
Councillor M Grayson
Councillor S Hadley
Councillor P Marshall
Councillor S Sloan
Councillor S Tyers (Chair)
Councillor K Walker

In Attendance 4 members of the public, District Councillor Mrs Michael (late) and County Councillor Laughton

26/019 **To elect a Chairman of the Council for the Civic Year 2026/27**
The Clerk called for nominations for the office of Chairman of the Council.

Councillor Allen nominated Councillor Tyers, seconded by Councillor Walker. As no further nominations were received, Members unanimously voted to elect Councillor Tyers as Chairman of the Council for the Civic Year 2026/27.

Councillor Tyers signed the Declaration of Acceptance of Office.

The Chair thanked Members and looked forward to working together as a Council for the good of the village over the next year.

26/020 **Apologies for Absence**
Apologies for absence were received and accepted from Councillors Keeton and Moody and from District Councillor Mrs Michael.

26/021 **To receive and note any declarations of interest**
There were none made.

26/022 **Public 10 Minute Forum**
The Chair suspended the meeting at 7.33pm for the Public Session.

A resident referred to a comment they made at the May meeting and clarified that the reference was in relation to FP7 from Strawberry Fields to Palmer Road requiring maintenance not the paths at Strawberry Fields.

The Chair thanked the resident for their clarification.

Back at 7.35pm

26/023 **To approve the Minutes of the Parish Council Meeting held on 12th May 2026**
Subject to an amendment to correct the residents comments in Minute 26/006 as referred to in Minute No 26/022, and an amendment to Minute No 26/001 to read that Councillor Tyers would remain as Chair at the June meeting until a new Chair was elected, the minutes of the meeting held on 12th May 2026 were accepted as a true and correct record and signed by the Chair.

26/024 **District Councillor Report**
No report was presented as District Councillor Mrs Michael had given her apologies.

26/025 Newark & Sherwood District Council

(a) Town & Parish Council Conference – Saturday, 10th October 2026

Members noted information received in relation to the Town & Parish Council Conference. Members were asked to advise the Clerk if they wished to attend.

26/026 County Councillor Report

The Chair suspended the meeting at 7.36pm for Councillor Laughton's report.

Councillor Laughton advised that a leaflet drop had been undertaken around the village to update residents on actions taken as their elected representative. Questions had been asked in relation to the flooding scheme and concerns expressed about the silting up of the culverts under the main road. Councillor Laughton had been in touch with the IDB to log concerns and request they be maintained.

Councillor Laughton had taken comments made in relation to extending the planned surface dressing of the Great North Road to the junction at Carlton-on-Trent back to Via for Officers to review.

A response from Government in relation to Local Government Reform was expected in July.

Finally, Councillor Laughton extended congratulations to the Chair on her appointment.

26/027 Nottinghamshire County Council

There were no matters to consider.

26/028 Planning

(a) Applications

26/00534/HOUSE – 4 The Cuckstools, Sutton-on-Trent - Roof & Garage conversion and new porch to provide additional living space.

After consideration it was AGREED that no objection be raised to the application and that it be supported.

(b) Decision Notices

26/00041/FUL – The Rhymes, Carlton Lane, Sutton-on-Trent - Proposed temporary use of agricultural buildings and land as a pop up venue for weddings and private events

Members received and noted the decision notice granting permission for the development as outlined.

(c) Tree Works

26/00794/TWCA – The Manor House, 45 Main Street, Sutton-on-Trent - T10 - Silver Birch - Feel (Dead) T34 - Ash - Fell (Ash Die Back)

26/00729/TWCA – Wheelwright Cottage, 6A Church Street, Sutton-on-Trent - T1 - Willow -Crown reduce all round by 2m

Members received and noted the applications for tree works as outlined.

26/029 Financial Issues

(a) Members noted the following Receipts -

- Cemetery Fees - £716
- VAT Refund 2025/26 - £4,802.04

(b) The following invoices were approved for payment:

- Clerk's Wages – May 2026- £327.15
- HMRC – May PAYE - £81.60
- Community Heartbeat Trust – Defib pads - £140.94
- All Saints PCC – Grant - £900
- Future Farming – InvSI-1500 - £1,136.50

(c) Financial Report as at 31st May 2026

Members noted that the balance of the current account as at 30th April 2026 was £63,742.42 and £106,580.84 in the deposit account.

The next three items were not taken as the 2025/26 accounts were not back from Internal Audit:

(d) To note the conclusion of the Internal Audit for the financial year ended 31st March 2026

(e) To consider the Annual Governance Statement for the financial year ended 31st March 2026

(f) To consider the Accounting Statements for the financial year ended 31st March 2026

26/030 Parish Council Matters

There were no matters to consider.

26/031 To receive updates and agree actions on the following matters:

- Playing Field

  (a) To receive an update on the improvements to the play area

  The Clerk confirmed that the District Council were no longer able to offer a maintenance service for play areas. An approach had been made to an external specialist company and a quote in the sum of £2,849.60 had been received.

  After discussion, the Clerk was asked to approach the original contractor for the new gate to come back and make good on items relating to that item.

  In terms of the remaining items, the Clerk was asked to establish whether there was a minimum spend the company charged.

- Cemetery

  The Clerk was asked to liaise with the contractor to tidy the Garden of Remembrance as it was in need of maintenance.

- Highways

  (a) To note correspondence received in relation to concerns on Hemplands Lane & High Street

  Members noted correspondence received in relation to concerns on Hemplands Lane & High Street. The Clerk advised that the concerns that had been raised in relation to vegetation would be inspected by Via. In terms of a review of the structure and classification of the roads that would need to be considered by the Highways Authority.

- Community Speed Watch

  There was no report to receive.

- Public Footpaths

  The Clerk advised that the Rights of Way team were as yet unable to confirm a date for the return of the contractor.

- Churchyard

  There was no report to receive

- Village Hall

  There was no report to receive.

- Sports Club

  The Clerk was asked to check the specification for the contractor to see if it precluded the use of weedkiller.

- Library Support Group
  There was no report to receive.

- War Memorial
  There was no report to receive.

- Allotments
  (a) To receive a report updating Members on the present position and outlining projected cost
  Members received and noted Councillor Grayson's report in relation to the present position with the allotments, and the plan outlining how the area could be revised to accommodate 5 plots.

  The Clerk advised that a cost of £900 (to include a skip) had been received from the Council's contractor and it was AGREED that this be accepted.

  Councillor Grayson advised that a report would be brought back to the July meeting in relation to potential tenancy agreements and rent.

- Biodiversity
  There was no report to receive.

26/032 **Nottinghamshire Association of Local Councils**

(a) June Newsletter

The Clerk advised that the June Newsletter had been circulated to Members for information.

26/033 **Correspondence**

The Clerk referred to correspondence received from Councillor Hibberd tendering his resignation from the Parish Council with immediate effect.

On behalf of Members, the Chair extended thanks to Councillor Hibberd for his service to the Council and community and wished him all the best for the future.

It was AGREED that the Clerk proceed to advertise that the Parish Council had a Casual Vacancy.

26/034 **Items for notification**

The Clerk advised that an Extraordinary Meeting would need to be arranged once the 2025/26 accounts were back from Internal Audit.

Close: There being no further business the Chairman closed the meeting at 8.13pm

Next Meeting will be on Tuesday, 14th July 2026 at 7.30pm in the Methodist Community Centre.

PLEASE NOTE THAT THIS IS A SUMMARY OF THE DRAFT MINUTES WHICH HAVE NOT YET BEEN APPROVED.