SUTTON-ON-TRENT PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at the Methodist Community Centre on Tuesday, 10th June 2025 at 7.30 pm.

Present: Councillor M Allen
Councillor B Blanchard
Councillor M Grayson
Councillor P Hibberd (Chair)
Councillor M Moody
Councillor S Sloan
Councillor S Tyers
Councillor K Walker

In Attendance 7 members of the public and District Councillor Mrs Michael

25/018 Apologies for Absence

Apologies for absence were received and accepted from Councillors Hadley and Marshall and County Councillor Laughton.

25/019 To receive and note any declarations of interest

There were none made.

25/020 Public 10 Minute Forum

The Chair suspended the meeting at 7.32pm to allow for the public session.

A resident read a prepared statement which had been submitted to the Monitoring Officer at Newark & Sherwood District Council in relation to the Code of Conduct.

A resident asked if an update could be sought in relation to FP5.

A resident referred to queries raised in relation to the Cemetery and Grave purchases. The Clerk updated the resident on the situation.

The Chair thanked the residents for their input and reconvened the meeting at 7.41pm.

25/021 To receive and approve the Minutes from the meeting held on 13th May 2025

Subject to an amendment to the header of the minutes to the correct date of '13th May 2025' the minutes of the Parish Council meeting were accepted as a correct record and signed by the Chairman.

25/022 District Councillor Report

The Chair suspended the meeting at 7.52pm for Councillor Mrs Michael's report.

Councillor Mrs Michael advised that Cabinet were considering the adoption of a Supplementary Planning Document in relation to Solar Farms. This document had been out to consultation in July 2024.

In October 2027 the District Council would be introducing a food waste collection and were in the process of purchasing vehicles and bins that would be required to deliver the service. Households could opt out of the service. There would be a 23l bin for outside, and a 7l bin for inside. It would be a weekly collection with the waste being delivered to the Colwick AD facility.

The Chair thanked Councillor Mrs Michael for her report and reconvened the meeting at 7.57pm.

25/023 County Councillor Report

No report was presented as Councillor Laughton had given his apologies.

25/024 Planning

(a) **Applications**

FOR NOTING – 25/00860/TELNOT – Telecommunications Pole, Hemplands Lane, Sutton-on-Trent – Erection of 1 New 10m light wooden pole.
Members noted the application as outlined.

25/00845/HOUSE – The Crest, 11 Great North Road, Sutton-on-Trent – Proposed demolition of existing extension, erect new extension including new roof coverings, solar panels and new electric gates and gate pillars
After consideration, it was proposed by Councillor Walker that the application be supported, seconded by the Chair, and unanimously AGREED.

Decision Notices

25/00491/LDCP – The Crest, 11 Great North Road, Sutton-on-Trent – Certificate of Lawfulness for Proposed Removal of the Existing Extension and the Building of a New Single Storey Extension
Members noted the decision notice refusing the issue of a certificate of lawfulness for the development as outlined.

25/00847/HOUSE – Lyndenhurst, Great North Road, Sutton-on-Trent – Single storey detached building comprising a resistance swimming pool, gym area and changing/toilet facilities plus single storey detached workshop/storage area
Members noted the decision notice granting planning permission for the development as outlined.

Tree Works

There were none to note.

25/025 Financials

a) To record receipts:

- There were none.

b) To approve invoices for payment:

The following invoices were approved for payment:

- Future Farming – Grass Cutting - £1,136.50
- Clerk's Wages – May 2025 - £316.80
- HMRC PAYE – May 2025 - £79.20
- Co-Op – Annual Parish Meeting Refreshments - £5.60
- Fenland Leisure – Play Area Signage - £202.80

c) Financial Report as at 31st May 2025
Members noted that the balance of the current account as at 31st May 2025 was £63,682.32 and £105,551.54 in the deposit account.

d) To note the conclusion of the Internal Audit for the financial year ended 31st March 2025
Members noted that the accounts for the financial year ended 31st March 2025 had been subject to Internal Audit, with no matters raised

e) To consider the Annual Governance Statement for the financial year ended 31st March 2025
Members were asked to consider the Annual Governance Statement for the financial year ended 31st March 2025. The statement was considered and it was AGREED that this be approved and should be signed by the Chairman and Clerk

f) To consider the Accounting Statements for the financial year ended 31st March 2025
The Accounting Statements for the year ended 31st March 2025 as presented and signed by

the Responsible Financial Officer were considered and it was AGREED that these be approved and signed by the Chairman

25/026 Parish Council Matters

a) To receive a newsletter from J G Pears

Members received and noted the newsletter, a copy of which had been circulated in advance of the meeting.

b) To consider renewing membership of the Rural Community Action Network

After consideration, it was proposed by the Chair not to renew the membership at this present time. This was seconded by Councillor Allen and unanimously AGREED.

c) To note delivery of the new noticeboard and consider arrangements for siting

Members noted the new noticeboard for Main Street had been delivered. The Clerk would liaise with appropriate Members to arrange installation.

25/027 To receive updates and agree actions:

a) Playing Field

To receive an update on the improvements to the play area

The Clerk advised that a response was awaited from Newark & Sherwood District Council in relation to the repairs required.

The Chair noted an outstanding action in relation to reviewing the provision of litter bins in the area.

It had previously been discussed about providing two picnic benches in the play area. The Clerk had circulated information regarding recycled picnic benches. After consideration it was proposed by Councillor Tyers that two rainbow coloured benches be ordered at a cost of £531.23. This was seconded by Councillor Allen and unanimously AGREED. The Clerk would progress.

b) Cemetery

To receive a report in relation to Cemetery Software and Transcription Services

Members noted the report outlining the costs for Cemetery software and transcription services.

After discussion, it was AGREED to defer consideration of this report to the July meeting to allow the Clerk to review how many vacant plots (including pre-purchased) were left in the old section of the Cemetery.

To consider a request for a new seat

The Clerk advised that a resident had asked whether a new seat could be provided, to replace the one that had been relocated to the Garden of Remembrance. The Clerk reminded Members that this seat had been moved due to the mess from birds.

After discussion, it was AGREED that consideration of this item be moved to the July meeting in order that a site meeting could take place to determine if there was an alternative location.

c) Highways

To receive a report regarding costs for a feasibility study

Councillor Moody referred to the report circulated in relation to costs for Via to undertake a feasibility study. A quotation of £2,220 had been received which would provide the Parish Council with a detailed design, site investigations and reports, potential hazards and potential construction costs. The study would advise whether a combined footpath and cycleway would be feasible.

Members noted that usage of the Sports Club was increasing and residents should be encouraged to walk. The current pedestrian access was not sufficient.

The Chair suspended Standing Orders at 8.24pm to allow for public participation.

A resident expressed his view that people would not walk to the Sports Club due to its location and suggested a feasibility study should be undertaken to identify how many people would work if a new footpath was provided.

A resident thanked the Parish Council for providing a public report on this matter. It was noted that the report didn't outline where funding would come from should the project be pursued.

The Chair thanked residents for their input and reinstated Standing Orders.

Councillor Blanchard considered that account should be taken of how much more traffic is using Grassthorpe Road and the speed it travels.

Councillor Moody proposed Members accept the spend of £2,220 to understand whether the project was feasible and determine a final cost. This was seconded by Councillor Grayson and unanimously AGREED.

The Clerk referred to information received from National Highways in relation to the A1 Apleyhead to Newark Resurfacing. There were two upcoming weekend closures from 8pm until 6am on 14 & 15 June and 28 & 29 June 2025. There will be a closure from Barrowby for the main diversion, a relaxed closure for local traffic before a full closure at Balderton closing the Newark exit and entry slips.

Councillor Moody referred to the condition of Old Great North Road, which again had a number of potholes. This would be raised with Via.

d) Community Speed Watch
No report was presented as Councillor Hadley had given his apologies.

e) Public Footpaths
There were no further matters other than those raised during the public session.

f) Churchyard
To note installation of the Commemoration Seat for V E Day
Members noted that the V E Day Commemoration Seat had now been installed in the Churchyard. Councillor Blanchard extended his thanks to everyone who had been involved with the installation. A second seat had been purchased by a resident to complement the one from the Parish Council.

A new flagpole has been purchased and a new weather vane is being made.

g) Village Hall
There was no report to make.

h) Sports Club
Councillor Allen advised that the car park was now complete and work had been undertaken to the fire systems.

A successful football event had been held recently and family events were planned for throughout the summer. The Trustees were endeavouring to understand from the community what events they would like to see held at the Sports Club.

In response to a question from the Chair, Councillor Allen confirmed that 8 trustees were now in place.

i) Library Support Group
There was no report at this time.

j) War Memorial
The Clerk advised that an updated quotation was still awaited.

k) Any Other Reports
There were none.

The Chair thanked Members for their reports.

25/028 Nottinghamshire Association of Local Councils

(a) June Newsletter
Members received and noted a copy of the newsletter that had been circulated in advance of the meeting.

To receive details of the 2025 Annual General Meeting
The Clerk advised that the 2025 Annual General Meeting would be held on Wednesday, 15th October 2025 between 1.30pm and 4.30pm at Calverton Village Hall.

25/029 Correspondence
There was no correspondence to receive.

25/030 To receive items for notification
There were no matters to receive.

Close: There being no further business the Chairman closed the meeting at 8.40pm

Next Meeting will be on Tuesday, 8th July 2025 at 7.30pm in the Methodist Community Centre.

PLEASE NOTE THAT THIS IS A SUMMARY OF THE DRAFT MINUTES WHICH HAVE NOT YET BEEN APPROVED.