SUTTON-ON-TRENT PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at the Methodist Community Centre, Sutton-on-Trent on Tuesday, 9th April 2024 at 7.30 pm.

Present: Councillor M Allen
Councillor B Blanchard
Councillor S Hadley
Councillor P Hibberd (Chair)
Councillor P Marshall
Councillor S Sloan
Councillor A Smith
Councillor S Tyers
Councillor K Walker

In Attendance County Councillor B Laughton, District Councillor Mrs Michael and members of the public

The Chair welcomed everyone to the meeting.

23/136 Apologies for Absence
Received and accepted from Councillor Moody and Jayne Saunders, Clerk to the Council.

23/137 To receive and note any declarations of interest
Councillor Allen declared a personal interest in agenda item 8.4. Councillor Walker declared a personal interest in agenda item 8.1. Councillor Smith declared a personal interest in agenda item 11 – Playing Field.

23/138 Public 10 Minute Forum
The Chair suspended the meeting at 7.31pm to allow for the public session.

A resident asked if the Parish Council had any plans in place for the 80th Anniversary of D-Day on 6th June 2024. It was suggested that two new benches could be purchased and a Beacon Lighting ceremony be held.

A recently bereaved family thanked Councillor Marshall for meeting them at the Cemetery and the assistance he gave on their suggestions. The Chair advised that this item was on the agenda for consideration.

A resident asked whether there was any update on the site meeting with Via regarding Old Great North Road. The Chair advised that an update was awaited from Councillor Moody who unfortunately wasn't able to be present due to being called away at short notice for work reasons.

An update was requested on the flood protection measures for the village and their failure during Storm Babet and Storm Henk. The Chair advised that he would follow up on contact with the Environment Agency and include the resident and County Councillor Laughton on that correspondence.

Residents were thanked for their input and the meeting was reconvened.

23/139 To receive and approve the Minutes from the meeting held on 12th March 2024
Subject to an amendment to Minute No ……. To include a question from Councillor Smith that anything from the JPAG is to be voted on by the Parish Council prior to a response being given, the Minutes of the Parish Council Meeting held on 12th March 2024 were approved as a true record and signed by the Chairman.

23/140 District Councillor Report
The Chair suspended the meeting for District Councillor Mrs Michael's report.

Councillor Mrs Michael advised that the kerbside glass recycling bins were in the process of being delivered to households across the District. If any household had not received one they should contact Newark & Sherwood District Council.

23/141 Newark & Sherwood District Council

(a) To note the attendance of the Internal Drainage Board at the 14th May 2024 Meeting

Members noted that the Internal Drainage Board would be at the 14th May 2024 Annual Parish Meeting. It was AGREED that the time of the Annual Parish Meeting be 6.30pm and that the attendance of Officers from the Internal Drainage Board be communicated to the community in Unity and on the Facebook page. The Clerk would be asked to liaise with District Councillor Mrs Michael to confirm details.

The Chair advised that he would liaise with the Internal Drainage Board in advance of the meeting.

The Clerk had confirmed that light refreshments could be served on the evening.

(b) To note changes to the Planning Scheme of Delegation to Officers and Protocol for Planning Committee

The Clerk had received the presentation through from briefings held at Newark & Sherwood District Council on the changes. A copy would be circulated to Members for information.

District Councillor Mrs Michael advised that the process for automatic referrals to the Planning Committee had changed and an automatic referral would now not be made should the decision on an application be against the views of the Parish Council. District Councillor Mrs Michael would remain in close contact with the Parish Council regarding any items they might wish to be referred.

23/142 To consider any matters that need to be brought to the attention of County Councillor Laughton

The Chair suspended the meeting for Councillor Laughton to present his report.

Councillor Laughton advised that the Section 19 report for Mill Close had now been published. Details on how to access the report would be shared with the Chair.

The problems with the response from NCHA to the flooding of properties on Mill Close had been escalated to Robert Jenrick MP's office. Members were concerned that properties that had been flooded in October remained empty with repair work yet to be started.

Councillor Laughton advised that the temporary use of Viafix to alleviate issues on the road caused by the recent flooding had now ceased. Hot boxing would now return as the preferred method of repairing potholes. Residents were asked to report any problems on the roads via the MyNotts App. Councillor Laughton advised that he was looking at a way to prioritise repairs needed to Crow Park Avenue.

Councillor Marshall raised an issued of reporting the road damage around the water grates at the junction of Hemplands Lane and Great North Road which needs repair. The issues had been reported on the MyNotts App but subsequent inspection comes back with no issues. Councillor Laughton agreed to raise this internally with Officers.

The Chair thanked Councillor Laughton for his report and reconvened the meeting.

23/143 Nottinghamshire County Council

(a) To note the Initial Consultation regarding a Prohibition of Waiting Order, Hemplands Lane area, Sutton-on-Trent

Members noted the documentation that had been circulated regarding the Initial Consultation regarding the Prohibition of Waiting Order.

After discussion, Members preference would be for double yellow lines to be all the way to the entrance of the Drs Surgery on both Hounsfield Way and Strawberry. If cost were an issue, then double yellow lines would not be required all the way to the junction with the Great North Road.

23/144 Planning

(a) Applications

Amended Applicaton - 24/00150/HOUSE – Oak House, Grassthorpe Road, Sutton-on-Trent – Erection of Garage with playroom/home office above.

Prior to consideration of this item, Councillor Walker left the room as she had declared a personal interest.

It was unanimously AGREED that this application be supported.

(b) 24/00299/HOUSE – 20 Hemplands Lane, Sutton-on-Trent - Demolition of existing conservatory and garage. Two storey rear and single storey side extensions.

It was unanimously AGREED that this application be supported.

(c) Decision Notice

24/00006/HOUSE – Grangefield, Main Street, Sutton-on-Trent - Single storey rear extension, new first floor over existing ground floor, alterations to existing and insertion of new windows and doors, new external render

Members noted the decision notice outlining that permission had been refused for the development as outlined.

(d) Tree Works

24/00515/TWCA - Land To The Rear Of 7 - 9 Nursery Lane Sutton On Trent - T1 multi-stem Silver Birch (Betula pendula): proposal to remove 2 stems originating from the base of the tree that are encroaching over the public footpath and the rear gardens of 19 Strawberry Fields and 10 Strawberry Fields. Proposal to remove one limb back to the main stem on the south side which is encroaching over the public footpath and the rear garden of 10 Strawberry Fields. (Photo3-SF.jpg) Proposal to sever ivy at the base of the tree

Members noted the tree works as outlined.

23/145 Financial Issues

(a) To record receipts:

There were none to note.

To approve invoices for payment:

(b) The following invoices were approved for payment:

- Clerk's Wages – March 2024 - £304.25
- HMRC PAYE – March 2024 - £76
- Sage Accounts - £9.60
- Richard Curtis – Leaflet Delivery - £150
- Newark & Sherwood District Council – Dog Bin Emptying - £881.76 & £10.56
- Methodist Community Centre – Falls Hire of Room Jan to Mar - £260
- Methodist Community Centre – Hire of Room Sept to Mar - £126

(c) Financial Report as at 31st March 2024

Members received and noted the Council's financial position as at 29th February with a balance of £70,545.11 in the current account and £103,888.48 in the deposit account.

(d) To note the receipt of correspondence from PKF Littlejohn regarding the 2023-24 External Review

Members noted receipt of correspondence regarding the 2023-24 External Review and that the Clerk would work to the deadlines outlined.

23/146 Parish Council Matters

(a) To receive draft head of terms from Newark & Sherwood District Council regarding the lease of the Sternthorpe Close Playing Field

Members noted the Clerk's efforts in trying to get a response from Newark & Sherwood District Council Regarding the lease of the Sternthorpe Close Playing Field. Members were keen to see some progress on this matter in order that the approved works could commence.

(b) To receive the results of the GNR Solar Park survey

The Chair briefed Members on the status of the survey. Of the estimated 1,200 surveys delivered, 11% had been returned. 55% of respondents were against, 24% for and 20% were undecided. There was some discussion around the disappointing response and whether this amount of data could be used to guide the future decision of the Parish Council.

A report would be presented to the May meeting for further discussion.

(c) To receive the Stakeholder Briefing regarding the Newark Hospital Urgent Treatment Centre

Members received and noted the Stakeholder Briefing as circulated.

23/147 To receive updates and agree actions:

Playing Field

(a) **To consider an offer of goalposts from Sutton-on-Trent Sports Club**

Members noted the offer of goalposts from Sutton-on-Trent Sports Club at a cost of £1,233, which included installation. The Chair confirmed that the original invoice had been provided and would be kept on record.

The Chair proposed that this offer be accepted, seconded by Councillor Hadley, and was unanimously AGREED. The Clerk would be asked to liaise direct with the Sports Club on arrangements.

(b) **To note funds raised through the Co-Op Community Champions Scheme**

Members were pleased to note that the sum of £1,015.66 had been raised through the Co-Op Community Champions Scheme.

While noting that this should have been considered before the previous item, Members AGREED that the sum should be put towards the goalposts from the Sports Club.

The Clerk would be asked to progress the press release as provided by the Co-Op.

Cemetery

Thanks were extended to Councillor Marshall for the meeting held on site with a recently bereaved family.

An offer of three trees had been offered by Chris Pike. Members AGREED this kind offer be accepted, but noted that planting could not be considered until November.

Regarding the railings, Councillor Allen updated Members on some long and short term solutions with more information awaited on each along with costs. Members noted that the Clerk had approached a contractor with a view to obtaining a quotation for the work. The Chair considered that the Parish Council would be unlikely to support a paint coat with a 5 year life span. It was AGREED that a report be brought back to the May meeting outlining a proposal.

It was AGREED that the Clerk establish whether brown garden bins could be provided for use at the Cemetery. It was understood that the current cost was £37 per annum.

Highways

(a) **Update from Councillor Moody on site meeting held on 22nd March 2024**

Members noted that no response had yet been received from Via regarding the issues raised during Councillor Moody's site meeting held on 22nd March 2024. A chaser email had been sent.

Community Speed Watch

There were no matters to report.

Public Footpaths

There were no matters to report.

Churchyard

There were no matters to report.

Village Hall

There were no matters to report.

Sports Club

There were no matters to report

Library Support Group

There were no matters to report.

War Memorial

There were no matters to report.

Any Other Reports

There were none.

The Chair thanked Members for their reports.

23/148 Nottinghamshire Association of Local Councils

(a) April Newsletter

A copy of the Newsletter had been circulated to Members for information.

(b) Code of Conduct Training – 2nd May 2024

Members noted the Code of Conduct Training that had been arranged and were asked to contact the Clerk should they wish to attend.

23/149 Correspondence

There was none to consider.

23/150 To receive items for notification

23/151 Date of Next Meeting

Tuesday, 14th May 2024 - Annual Parish Meeting and Annual Meeting of the Parish Council

The Clerk to confirm timings once the Internal Drainage Board had been contacted regarding their attendance.

Close: There further business the Chairman closed the meeting at 9.10pm

Next Meeting will be on Tuesday, 14th May 2024 at 7.30pm in the Methodist Community Centre.

PLEASE NOTE THAT THIS IS A SUMMARY OF THE DRAFT MINUTES WHICH HAVE NOT YET BEEN APPROVED.