SUTTON-ON-TRENT PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at the Methodist Community Centre on Tuesday, 8th July 2025 at 7.30 pm.

Present: Councillor M Allen
Councillor B Blanchard
Councillor M Grayson
Councillor P Hibberd (Chair)
Councillor P Marshall
Councillor M Moody
Councillor S Sloan
Councillor S Tyers

In Attendance 5 members of the public and County Councillor Laughton

25/031 Apologies for Absence
Apologies for absence were received and accepted from Councillors Keeton and Walker and District Councillor Mrs Michael.

25/032 To receive and note any declarations of interest
There were none made.

25/033 Public 10 Minute Forum
The Chair suspended the meeting at 7.32pm to allow for the public session.

A resident referred to FP5. The Chair advised this would be considered later on the agenda.

A question was asked in relation to the Village Hall.

A resident asked whether there were any vacant allotment plots. The Chair advised there were no plots available at the moment.

The Chair thanked the residents for their input and reconvened the meeting at 7.33pm.

25/034 To receive and approve the Minutes from the meeting held on 10th June 2025
The minutes of the Parish Council meeting held on 10th June 2025 were accepted as a correct record and signed by the Chairman.

25/035 District Councillor Report
No report was given as District Councillor Mrs Michael had given her apologies.

25/036 Newark & Sherwood District Council
<u>To consider a response to the consultation to payment of the Community Infrastructure Levy</u>
Members noted the consultation in relation to payment of the Community Infrastructure Levy. Delegated authority was given to the Clerk to respond.

<u>To note the 'Call for Sites' in relation to inviting landowners and organisations to put forward sites within the District with the potential for new development or uses</u>
The Clerk referred to the 'Call for Sites' recently made by the District Council. The Clerk was asked to highlight the invitation on the Parish Council's Facebook site.

25/037 County Councillor Report
The Chair suspended the meeting at 7.36pm for Councillor Laughton's report.

Councillor Laughton referred to the recent announcement in relation to funding being made available for the A46 dualling. No confirmation had been received regarding funding for the A614.

In terms of the County Council, no matters had moved forward since the election in May. All June meetings had been cancelled as the new administration learnt about the organisation.

All capital schemes as part of highways are still scheduled to move forward as the administration is running the previous administration's budget.

The Clerk referred to a list of highways matters highlighted by Councillor Blanchard which would be forwarded to Officers at Via for information and also logged on the portal.

25/038 Nottinghamshire County Council

To note the publication of the Inspector's Report in relation to the Nottinghamshire and Nottingham Waste Local Plan

Members noted the publication of the report.

25/039 Planning

(a) **Applications**

There were none at the time of setting the agenda.

Decision Notices

25/00728/PIP – Land at Lindens Farm – Application for Permission in Principle for Residential Development of Two to Four Dwellings

Members noted the decision notice for the development as outlined.

Tree Works

There were none to note.

25/040 Financials

a) To record receipts:

- NSDC Flood Resilience Grant - £2,376

b) To approve invoices for payment:

The following invoices were approved for payment:

- Clerk's Wages – June 2025 - £316.80
- HMRC – June PAYE - £79.20
- Future Farming – £1,136.50
- Henry Pumps – Flood Resilience Items - £2,851.20
- Signs of Cheshire – Balance for Noticeboard - £654

c) Financial Report as at 30th June 2025

Members noted that the balance of the current account as at 30th June 2025 was £60,624. and £105,650.15 in the deposit account.

d) To consider a request from Beaumond House Hospice for financial support

Members considered the request from Beaumond House Hospice for financial support by way of a donation of a page in Unity. After discussion, the Chair proposed a donation of £150 towards the costs of an advert in Unity, this was seconded by Councillor Marshall and unanimously AGREED.

25/041 Parish Council Matters

a) To receive the minutes of the Trentside Parishes from Wednesday, 9th April 2025
After consideration, it was proposed by the Chair not to renew the membership at this present time. This was seconded by Councillor Allen and unanimously AGREED.

b) To receive a report in relation to bio-diversity initiatives
Members noted Councillor Tyers report updating on measures taken to encourage bio-diversity throughout the village.

In September, Councillor Tyers would be working with each school year group on bio-diversity. A bug hotel would be constructed by each class which would be located at the Sports Club.

The contractor would be asked to cut the area set aside at the Sports Club at the end of September/beginning of October. Wildflower seed bombs will then be released.

The Site Manager at Strawberry Fields had confirmed they were happy to provide a small area behind the play area at the back of Saxon Meadow for bio-diversity purposes.

25/042 To receive updates and agree actions:

a) Playing Field
To receive an update on the improvements to the play area
The Clerk advised that a site meeting had yet to be arranged with Newark & Sherwood District Council.

After discussion around the football goals, Councillor Allen was given delegated authority to determine a suitable location on the site.

b) Cemetery
To receive an update report in relation to Cemetery Software and Transcription Services
Members received an update report in relation to Cemetery Software and Transcription Services.

Members noted investigations had received a number of anomalies in the records. It was AGREED to defer any consideration of the purchase of a cemetery transcription service and software package until such time as further investigation into the cemetery records can be completed.

The Clerk and Councillor Sloan would continue to review the records and compare them with the mapping.

To receive a report regarding the installation of a new seat
Members received the report outlining that an alternative location had been identified for a new seat outside the Cemetery on Ingram Lane. After discussion, it was proposed by Councillor Allen, seconded by Councillor Hadley, that a 'bench type' seat be purchased at a cost of £364 plus VAT and installation costs.

c) Highways
To receive a verbal update report regarding costs for a feasibility study
Councillor Moody advised that a response was still awaited from Via.

The Clerk referred to recent correspondence received outlining a series of road closures in relation to surface dressing on roads in the area.

d) Community Speed Watch
There was no report to make.

e) Public Footpaths
The Clerk referred to correspondence received from the Rights of Way Team advising that a survey and measurements had been taken. The Clerk had asked to be kept updated on progress with the scheme.

Councillor Hadley referred to issues being experienced by a resident with an overhanging tree on Witch Lane. The Clerk would liaise with the resident outside of the meeting to seek a resolution.

f) Churchyard
There was no report to make.

g) Village Hall
There was no report to make.

h) Sports Club
There was no report to make.

i) Library Support Group
There was no report at this time.

j) War Memorial
The Clerk advised that an updated quotation was still awaited.

k) Other items outside of the categories above:
To consider a request to clean the flood stone on Main Street
The Chair referred to a request from a member of the public in relation to the flood stone and asked the Clerk to establish responsibility and request it be cleaned.

The Chair thanked Members for their reports.

25/043 Nottinghamshire Association of Local Councils

(a) July Newsletter
Members received and noted the July Newsletter a copy of which had been circulated in advance of the meeting.

25/044 Correspondence
There was no correspondence to receive.

25/045 To receive items for notification
The Chair referred to a request for a 'run-through' of the community flood plan so that wardens were aware of their duties in an emergency. Councillor Sloan would liaise with the wardens.

Close: There being no further business the Chairman closed the meeting at 8.08pm

Next Meeting will be on Tuesday, 9th September 2025 at 7.30pm in the Methodist Community Centre.

PLEASE NOTE THAT THIS IS A SUMMARY OF THE DRAFT MINUTES WHICH HAVE NOT YET BEEN APPROVED.