SUTTON-ON-TRENT PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at the Methodist Community Centre on Tuesday, 14th October 2025 at 7.30 pm.

Present: Councillor M Allen
Councillor B Blanchard
Councillor M Grayson
Councillor S Hadley
Councillor P Hibberd (Chair)
Councillor J Keeton
Councillor P Marshall
Councillor M Moody
Councillor S Sloan
Councillor S Tyers
Councillor K Walker

In Attendance 2 members of the public and County Councillor Laughton

25/061 Apologies for Absence
Apologies for absence were received from the District Councillor Mrs Michael.

25/062 To receive and note any declarations of interest
There were none made.

25/063 Public 10 Minute Forum
The Chair suspended the meeting at 7.31pm for the public session. No questions were raised so the meeting was immediately reconvened.

25/064 To receive and approve the Minutes from the meeting held on 9th September 2025
The minutes of the Parish Council meeting held on 9th September 2025 were accepted as a correct record and signed by the Chairman.

25/065 County Councillor Report
The Chair suspended the meeting at 7.32pm for Councillor Laughton's report.

Councillor Laughton updated on the present position with the Local Government Review. The Secretary of State would make a decision by the end of March 2026 on which option would be implemented. Elections would be held in May 2027, with a view to the new system being operation from 2028.

Councillor Laughton advised that he had been appointed Chair of the Finance Sub-Committee on the Environment Agency's ……. The EA will continue to fund the local licences levy for the Internal Drainage Boards.

The Local Community Fund had opened for applications, with capital funding up to £20,000 and revenue funding up to £5,000 available. The closing date for applications was 7th November.

Councillor Marshall referred to an abandoned vehicle on the Great North Road between Weston and Tuxford which had been there for some time. Councillor Laughton would raise the matter with Officers.

The Chair thanked Councillor Laughton for his report and reconvened the meeting at 7.37pm.

25/066 District Councillor Report

While Councillor Mrs Michael had given her apologies, she had advised that the Internal Drainage Board were still negotiating with landowners in relation to the next phase of works.

25/067 Newark & Sherwood District Council

To consider the Consultation on Modifications to the Newark and Sherwood Amended Allocations & Development Management Development Plan Document (including Main Modifications and Minor Modifications/Points of Clarification

Members noted the consultation but did not consider any submission was required.

To note the request for the Snell Close jitty to be maintained

The Clerk advised that the District Council had been requested to maintain the jitty at Snell Close.

25/068 Nottinghamshire County Council

To receive an update on the position with the Hogarth Paths on Strawberry Fields

The Clerk advised that following the September meeting the Rights of Way Officer had been asked to include the whole of FP7 in the work to the Hogarth Paths. The Officer had advised this would be reviewed and a site visit made.

25/069 Planning

(a) **Applications**

25/01556/FUL – Common Farm, Ossington Lane, Sutton-on-Trent - Change of use from Agricultural to camper/tent campsite

After discussion, it was proposed by the Chair, seconded by Councillor Grayson, that the application be supported but concerns to be raised at the extended use of the carriageway and the junction near the bridge over the East Coast Main Line. This was unanimously AGREED

25/01191/HOUSE – Tree Tops, Bulham Lane, Sutton-on-Trent - Single Storey car/tractor port attached to existing garage

After consideration, it was AGREED that no objection be raised to the application.

25/01552/LDCP – 20A High Street, Sutton-on-Trent - Application for Lawful Development Certificate for demolition of rear conservatory and erection of single storey flat roof rear brick extension.

Members noted the application for a Lawful Development Certificate as outlined.

Decision Notices

There were none at the time of setting the agenda.

Tree Works

25/01534/TWCA – White Cottage, 47 Main Street, Sutton-on-Trent - 1 Flaky Juniper - Reduce height from 9m to 6m. 1 Japanese Maple - Prune branches to regain shape and give space to house gable. 1 White Cedar - Cut back to position of 2023 (height reduction of 500mm amd girth reduction of 400mm)

25/01698/TWCA – The Manor House, 45 Main Street, Sutton-on-Trent - T32 - removal of dead tree (species unknown)

25/01579/TWCA – Willow Cottage, 31 Station Road, Sutton-on-Trent - Leylandi trees on the Northern and Eastern garden boundaries, with heights from approximately 5 to 10 metres. Thin out by removing two thirds of the leylandii on both boundaries, and reduce the height of the remaining leylandii to around 5 metres. We will place native hedgerow species such as hazel,

hawthorn and blackthorn in the gaps, with the aim to eventually remove the remaining leylandii once these are established

Members received and noted the applications for tree works as outlined.

25/070 Financials

- To record receipts:
  - NSDC – 2nd Half Precept - £14,490

- To approve invoices for payment:

  The following invoices were approved for payment:
  - Clerk's Wages – September - £327.15
  - HMRC – September PAYE - £89.40
  - Future Farming – £1,136.50
  - PKF Littlejohn – External Audit - £378

- Financial Report as at 30th September 2025
  Members noted that the balance of the current account as at 30th September 2025 was £64,218.60 and £105,932.33 in the deposit account.

- To consider Budget priorities for the 2026-27 financial year
  The Clerk asked Members to consider whether they had any priorities they wished to put forward to be considered as part of the budget setting for the 2026-27 financial year

25/071 Parish Council Matters

a) To note the response to the Development Consent Order for the GNR Solar Park
The Chair thanked Councillor Keeton for his work, together with the Clerk, in submitting the Parish Council's response to the Development Consent Order. A copy had been circulated to Members for information.

b) To receive an update on the WI map and display case
The Clerk advised that a site meeting would be made on 20th October for the company to review the display case and repairs required, prior to the return of the map.

25/072 To receive updates and agree actions:

a) Playing Field
To receive an update on the installation of picnic benches and repairs to equipment
Councillor Tyers advised that ways to secure the assets at the location were currently being investigated and would be progressed as soon as that had been achieved.

The Clerk advised that a site meeting had been held with Newark & Sherwood District Council in relation to repairs to the equipment. A cost for repairs was awaited.

b) Cemetery
There was no report to make.

c) Highways
To receive a verbal update report regarding the request for a feasibility study
Councillor Moody advised that the feasibility study was expected to be received week commencing 20th October 2025.

d) Community Speed Watch
There was no report to make.

e) Public Footpaths
There was no report to make.

f) Churchyard
There was no report to make.

g) Village Hall
To receive a report updating on the present position with regard to the provision of a Village Hall
The Clerk referred to the report circulated to Members. The Clerk confirmed that the requested update from Officers had not been received in advance of the meeting.

In order to move the conversation forward the Chair and Clerk would liaise outside of the meeting and seek a meeting with the District Council.

Discussions took place around establishing a Sub-Committee in readiness for when a response to the request for a Deed of Variation was complete, and how that could be constituted. The Clerk advised that research would be undertaken on an appropriate composition for a Sub-Committee.

h) Sports Club
There was no report to make.

i) Library Support Group
There was no report to make.

j) War Memorial
To note receipt of updated quotations in relation to the proposed War Memorial and plan a way forward to deliver the project
Members noted the report in relation to the present position with regard to the proposed War Memorial. Samples of the three quoted materials were circulated to Members to review.

The York Stone was dismissed as unsuitable. A vote was taken on the two remaining materials, with the Honed Avon Dark Grey Granite being chosen with 8 votes for, and only 3 votes for the Honed Cera Light Grey Granite.

After discussion, the Clerk was asked to seek a quotation for a (6ft) 1.8m war memorial as Members considered the current height could be too small.

k) Other items outside of the categories above:
(a) **Bio-Diversity**
Councillor Tyers advised that the Management Company at Saxton Meadows (Strawberry Fields) had agreed to the rewilding of two area of land; one outside the play area and a 2m border along the hedgeline and 2-3m along the top of the dyke. Allows for access for equipment to maintain the dyke.

Bug boxes all done and being drip fed into the school.

The Chair thanked Members for their reports.

25/073 Nottinghamshire Association of Local Councils

(a) October Newsletter
Members received and noted the October Newsletter a copy of which had been circulated in advance of the meeting.

25/074 **Correspondence**

There was no correspondence to receive.

25/075 **To receive items for notification**

The Chair asked that an item on Bio-Diversity be added to the list of monthly updates.

The Chair advised that a site visit had been made to the allotments. The Clerk was asked to include a report updating Members on the situation at the November meeting.

Close: There being no further business the Chairman closed the meeting at 8.10pm

Next Meeting will be on Tuesday, 11th November 2025 at 7.30pm in the Methodist Community Centre.

PLEASE NOTE THAT THIS IS A SUMMARY OF THE DRAFT MINUTES WHICH HAVE NOT YET BEEN APPROVED.