SUTTON-ON-TRENT PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at the Methodist Community Centre on Tuesday, 9th September 2025 at 7.30 pm.

Present: Councillor M Allen
Councillor B Blanchard
Councillor M Grayson
Councillor S Hadley
Councillor P Hibberd (Chair)
Councillor J Keeton
Councillor P Marshall
Councillor M Moody
Councillor S Sloan
Councillor S Tyers
Councillor K Walker

In Attendance members of the public, County Councillor Laughton and District Councillor Mrs Michael

25/046 Apologies for Absence

Apologies for absence were received from the Clerk for late attendance.

25/047 To receive and note any declarations of interest

There were none made.

25/048 Public 10 Minute Forum

The Chair advised this item would be taken when the Clerk arrived.

25/049 To receive and approve the Minutes from the meeting held on 8th July 2025

The minutes of the Parish Council meeting held on 8th July 2025 were accepted as a correct record and signed by the Chairman.

25/050 County Councillor Report

The Chair suspended the meeting for Councillor Laughton's report.

Councillor Laughton updated on the present position with the Local Government Review and advised that the County Council had voted for proposal 1(b), which placed Gedling and Broxtowe into the City.

Councillor Laughton advised that the administration were not releasing any press releases to the media.

The Chair thanked Councillor Laughton for his report and reconvened the meeting.

25/051 District Councillor Report

The Chair suspended the meeting for District Councillor Mrs Michael's report.

Councillor Mrs Michael referred to the introduction of a domestic waste food collection. No date for the introduction of the service was available as yet.

The Chair thanked Councillor Mrs Michael for her report and reconvened the meeting.

25/052 **Newark & Sherwood District Council**

To note details of a Flood Mary Event on Thursday, 18th September 2025 between 12 Noon to 6.30pm

The Clerk advised this was a drop-in session event and Members were welcome to attend should they wish to do so. The event was being hosted at Sconce and Devon Park, Newark.

25/053 **Nottinghamshire County Council**

To receive an update on the position with the Hogarth Paths on Strawberry Fields

The Clerk referred to correspondence received from the Rights of Way Officer which outlined which paths would be addressed. After discussion, the Clerk was asked to query this with the team as FP7 went through to Witch Lane but was listed as being out of the County Council's remit. Only the first half of FP7 was included in the works. The path that connected Frederick Close to FP5 was not included as this was not an adopted public right of way.

25/054 **Planning**

(a) **Applications**

There were none at the time of setting the agenda.

Decision Notices

25/00845/HOUSE – The Crest, 11 Great North Road, Sutton-on-Trent - Proposed demolition of existing extension, erect new extension including new roof coverings, solar panels and new electric gates and gate pillars

Members noted the decision notice for the development as outlined.

Tree Works

25/01212/TWCA – 4 Herrod Close, Sutton-on-Trent - 5 x Hornbeam – Fell

25/01248/TWCA -Sutton-on-Trent Primary School, Church Street, Sutton-on-Trent - T01493 - Cypress - Remove (Dead) T01494 - Norway Maple - Pollard to 3 metres in height T01495 - Norway Maple - Pollard to 3 metres in height T01496 - Silver Birch - Remove (Dead) T01497 - Silver Birch - Remove (Dead) T01483 - Sorbus - Remove T01486 - Cherry – Remove

25/01345/TWCA – The Manor House, 45 Main Street, Sutton-on-Trent - Tree number 15 falling over in storm floris.

25/01483/TWCA – Holly House Farm, 8 Main Street, Sutton-on-Trent - T1 - Holly - roots causing structural damage to adjacent outbuilding - Remove tree T2 - Ash - bracket fungus growing from root signalling decay in roots/lower trunk. Large mature tree with reach into nearby playpark, lean of the tree toward play park - remove tree

Members received and noted the applications for tree works as outlined.

25/050 (cont) **Public 10 Minute Forum**

The Chair suspended the meeting for the public forum.

A resident referred to a missing bin at the bus stop on High Street. The Clerk would raise this with Newark & Sherwood District Council.

A resident enquired whether the Feasibility Study being undertaken by Via would be available once complete.

In response to a question regarding the Village Hall, the Chair confirmed an item would be included on the October agenda.

In response to a question regarding the Allotments, the Chair confirmed that an inspection would be undertaken on Thursday, 11th September.

25/055 Financials

a) To record receipts:

- There were none.

b) To approve invoices for payment:

The following invoices were approved for payment:

- Clerk's Wages – July 2025 (inc backpay) - £357.60
- HMRC – July PAYE - £89.40
- Future Farming – £1,136.50
- British Recycled Plastics – 2 x Picnic Benches - £1,207.74
- British Recycled Plastics – 1 x Cemetery Bench - £436.93
- Notts Association of Local Councils – New Cllr Training - £50
- Future Farming - £1,136.50
- Via East Midlands – Feasibility Study - £2,664
- Methodist Community Centre – Falls Hire (April to July) - £400
- Methodist Community Centre – PC Hire (April to July) - £80
- Clerk's Wages – August - £327.15
- HRMC – August PAYE - £89.40

c) Financial Report as at 31st August 2025
Members noted that the balance of the current account as at 31st August 2025 was £52,649.40 and £105,834.90 in the deposit account.

d) To note the National Pay Award for 2025/26
Members noted agreement had been reached in relation to the National Pay Award for 2025/26, backdated to 1st April 2025.

e) To note documentation received in respect of the Parish Council's insurance renewal
After discussion, it was AGREED that the Clerk renew the Parish Council's insurance.

f) To note documentation received in relation to the External Audit for the 2024/25 Accounts
The Clerk advised that no documentation had been received in relation to the External Audit. The deadline for the Conclusion of Audit was 30th September. The Clerk would advise Members if an Extraordinary Meeting would need to be held.

25/056 Parish Council Matters

a) To consider a response to the Development Consent Order for the GNR Solar Park
The Chair proposed that delegated authority be given to Councillor Keeton to review comments submitted as part of the Stage 2 Community Consultation, particularly around traffic management, and draft a response to the Development Consent Order. This was seconded by Councillor Marshall and unanimously AGREED.

25/057 To receive updates and agree actions:

a) Playing Field

(a) To receive an update on the installation of picnic benches and repairs to equipment
It was AGREED that a small Working Group of Councillors Hadley, Marshall and Tyers would liaise outside of the meeting on appropriate ways to install the picnic benches.

The Clerk advised that a site meeting had been arranged with Newark & Sherwood District Council in relation to repairs to the equipment.

b) Cemetery

The Clerk confirmed that further investigation into the allocation of a plot had been concluded, and the enquirer advised of the outcome.

Councillor Marshall advised that the two new trees had failed and would need to be replace in the Spring.

c) Highways

To receive a verbal update report regarding the request for a feasibility study

Councillor Moody advised that the feasibility study would start week commencing 15th September.

Councillor Walker advised that the interactive speed sign on Grassthorpe Road was still not working. The Clerk would log on again on the MyNottsApp.

Councillor Moody referred to issues around the recent road closures on Great North Road and poor communication on changes to the closure dates. The Clerk asked for a precis in order that it could be reported to Via.

d) Community Speed Watch

There was no report to make.

e) Public Footpaths

There was no report to make.

f) Churchyard

There was no report to make.

g) Village Hall

There was no report to make.

h) Sports Club

There was no report to make.

i) Library Support Group

There was no report at this time.

j) War Memorial

(a) **To note receipt of updated quotations in relation to the proposed War Memorial and plan a way forward to deliver the project**

Consideration of this item was deferred to the October meeting. Councillor Allen asked if examples of the different stones could be brought to the meeting.

k) Other items outside of the categories above:

(a) **Allotment Site Visit booked for Thursday, 11th September 2025**

The Chair advised that an inspection of the site would be undertaken, in conjunction with the Clerk, on Thursday, 11th September.

The Chair thanked Members for their reports.

25/058 Nottinghamshire Association of Local Councils

(a) September Newsletter

Members received and noted the September Newsletter a copy of which had been circulated in advance of the meeting.

25/059 **Correspondence**

There was no correspondence to receive.

25/060 **To receive items for notification**

Councillor Allen requested an item in relation to anti-social behaviour be included on the October agenda. The Clerk advised that residents should report all incidents of ASB to the Police via the 101 line.

Close: There being no further business the Chairman closed the meeting at 8.16pm

Next Meeting will be on Tuesday, 14th October 2025 at 7.30pm in the Methodist Community Centre.

PLEASE NOTE THAT THIS IS A SUMMARY OF THE DRAFT MINUTES WHICH HAVE NOT YET BEEN APPROVED.