SUTTON-ON-TRENT PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at the Methodist Community Centre on Tuesday, 11th June 2024 at 7.30 pm.

Present: Councillor M Allen
Councillor B Blanchard
Councillor S Hadley
Councillor P Hibberd (Chair)
Councillor M Moody
Councillor S Sloan
Councillor A Smith
Councillor S Tyers
Councillor K Walker

In Attendance 7 members of the public

24/018 Apologies for Absence

Received and accepted from Councillors Keeton and Marshall, District Councillor Mrs Michael and County Councillor Laughton

24/019 Public 10 Minute Forum

The Chair suspended the meeting at 7.31pm for the public session.

A resident asked when the Brown Bin would be delivered to the Cemetery, as it had initially been agreed at the April meeting.

The Clerk confirmed that the bin had been ordered but there had been an issue paying for the service due to the Cemetery not being listed on the payment portal. This issue had now been resolved and payment made. The District Council had confirmed the bin would be delivered towards the end of the month when stocks of the bin were replenished.

The Chair of Carlton-on-Trent Parish Council, Cllr Hopkins, was present and asked a question regarding The Rhymes and what the present position was at the property as there had been a lot of noise from the area a few weeks ago. Also, there was a problem with traffic trying to access the property down Carlton Lane from the Carlton-on-Trent side, when there was no access over the bridge.

The Clerk explained that the matter was currently with Planning Enforcement.

Councillor Hopkins referred to the Joint Parishes Group that had been formed following receipt of information regarding the Elements Green Great North Road Solar Park. Cllr Hopkins noted that no representative from Sutton-on-Trent had been at the recent meetings, where it had been suggested that specialist planning advice needed to be retained in order to respond to the statutory consultation. The Clerk was asked to share the Chair's contact details with Cllr Hopkins outside of the meeting.

The Chair thanked members of the public for their input and reconvened the meeting at 7.42pm.

24/020 To approve the Minutes of the Parish Council Meeting held on 14th May 2024

Subject to an amendment to Minute No 24/002 to the correct spelling of 'Hibberd', the minutes of the meeting held on 14th May 2024 were approved as a correct record and signed by the Chair.

24/021 District Councillor Report

No report was presented as District Councillor Mrs Michael had given her apologies.

24/022 County Councillor Report

No report was presented as County Councillor Laughton had given his apologies.

24/023 Planning

Applications

(a) **24/00845/DISCON – 11 High Street, Sutton-on-Trent - Request for confirmation of discharge of condition 03 (Materials) attached to planning permission 21/01864/FUL; Conversion of former Cobblers Shop to a holiday let including internal alterations and a side extension**
Members noted the application requesting confirmation of the discharge of condition 03.

(b) **24/00807/HOUSE – Church Cottage, 9 Church Street, Sutton-on-Trent - Single storey rear extension**
After discussion, it was AGREED that no objection be raised to the application as outlined.

Decision Notices

(c) **24/00620/HOUSE – 3 Crow Park Avenue, Sutton-on-Trent - Remove existing rear conservatory. New single storey rear extension**
Members received and noted the decision notice granting planning permission for the development as outlined.

(d) **24/00566/HOUSE – 47 Great North Road, Sutton-on-Trent - Removal of existing conservatory and replace with single storey sunroom.**
Members received and noted the decision notice granting planning permission for the development as outlined.

Tree Works

(e) There were none to receive at the time of setting the agenda.

24/024 Financial Issues

(a) To record Receipts -

- Cemetery Receipt – £408
- Refund of Planning Fee – £51

(b) The following invoices were approved for payment:

- Clerk's Wages – May 2024 - £304.25
- HMRC – May PAYE - £76
- Trent Valley IDB – Drainage Rates - £11.78
- Future Farming – InvS124 - £1,060.80
- NSDC – Brown Bin - £37

(c) Financial Report as at 30th April 2024
Members noted the balances of the Parish Council's accounts were £86,708.58 in the current account, with the deposit account at £104,024.67.

(d) To note the conclusion of the Internal Audit for the financial year ended 31st March 2024
Members noted that the accounts for the financial year ended 31st March 2024 had been subject to Internal Audit, with no matters raised.

(e) To consider the Annual Governance Statement for the financial year ended 31st March 2024
Members were asked to consider the Annual Governance Statement for the financial year ended 31st March 2024. The statement was considered and it was AGREED that this was approved and should be signed by the Chairman and Clerk.

(f) To consider the Accounting Statements for the financial year ended 31st March 2024
The Accounting Statements for the year ended 31st March 2024 as presented and signed by the Responsible Financial Officer were considered and it was AGREED that these be approved and signed by the Chairman.

These documents would now be submitted for External Audit and be published on the Parish Council's website, together with the Notice of Public Rights, and explanation of variances. A copy would also be included in the Parish Council's noticeboards.

(g) To consider a review of the Parish Council's finances in line with the Financial Services Compensation Scheme

The Clerk referred to the potential risk to the Parish Council's finances as the FSCS threshold of £85,000 was exceeded across the NatWest accounts.

It was AGREED that a report be brought back to the July meeting, which may include opening additional accounts.

24/025 Parish Council Matters

(a) To receive feedback on and give thanks for the event arranged to commemorate the 80th Anniversary of D-Day

The Chair extended his thanks to everyone who was involved in arranging the event to commemorate the 80th Anniversary of D-Day on Thursday, 6th June. Special thanks were extended to Councillor Smith for putting the event together, Mr Hutchinson of Hutchinson Engineering for putting the beacon in place, Mr Challoner for playing the Last Post and the Headteacher of Sutton-on-Trent Primary School. Finally, thanks were extended to the community for supporting the commemoration.

(b) To receive the minutes from the Trentside Parishes Meeting held on 29th April 2024

Members received and noted the minutes from the Trentside Parishes Meeting held on 29th April 2024.

(c) To consider extending an invitation to Elements Green and NG+ to attend the July meeting

Discussion took place around extending an invitation to Elements Green and NG+ to attend the next meeting of the Parish Council on 9th July 2024, but at 6.30pm before the main meeting. It was AGREED that the Clerk extend an invitation.

Councillor Smith referred to the results of the solar survey that had not yet been fully considered by Council. After discussion, it was AGREED that an extra meeting of the Parish Council be held on Tuesday, 25th June 2024 at 7pm. The Clerk would determine if the Community Centre was available.

24/026 To receive updates and agree actions on the following matters:

- Playing Field
  - **(a) To receive an update on the improvements to the play area**

    Cllr Allen advised that the contractor was looking at undertaking the work mid-September. A design was required for the surfacing and Cllr Sloan advised he would work with Cllr Allen outside of the meeting.
- Cemetery
  - **(a) Update on Cemetery railings and Brown Bin**

    Provision of the brown bin had been covered under Minute No 24/019. Members noted the two quotations that had been received for the painting of the Cemetery railings; one in the sum of £1,550 plus VAT, the other for £1,447.89 plus VAT. After discussion, it was proposed by the Chair, seconded by Councillor Sloan, that the lowest quotation be accepted. The Clerk was asked to progress the work.
- Highways
  - (a) T**o receive an update from Cllr Moody**

    Cllr Moody advised that a meeting had been arranged for Wednesday, 19th June subject to an Officer being available as they were currently on Bereavement Leave.

    Cllr Moody had continued to report the surface on Old Great North Road on the portal but had been returned as 'no issues'. Officers had been advised of this anomaly and were raising with the Inspector.

    Members would be kept updated.

- Community Speed Watch
  Cllr Hadley advised that the volunteers would be commencing monitoring next week.
- Public Footpaths
  Thanks were extended to Cllr Hadley for clearing the footpath on Witch Lane.
- Churchyard
  Cllr Blanchard advised there were no issues to report.
- Village Hall
  The Clerk advised that a meeting was awaited with Officers at the District Council to receive an update on the matter.
- Sports Club
  Cllr Smith advised that the building works had commenced, with the new roof currently being installed.
- Library Support Group
  Cllr Walker advised there were no issues to report.
- War Memorial
  (a) To discuss an alternative site for the War Memorial
  The Chair gave a summary of the background to the sites that had been considered so far. Thanks were extended to a resident who had provided a detailed overview on the project and made some valuable suggestions. The Clerk had sought advice from Newark & Sherwood District Council and it had been suggested that pre-application advice be sought.

  The Chair proposed, seconded by Cllr Smith, that pre-application advice be sought for two sites for the War Memorial; one on Sternthorpe Close playing field, and the second on the Strawberry Fields development. This was AGREED.
- Any other reports
  There were none.

24/027 Nottinghamshire Association of Local Councils

June Newsletter

A copy of the June Newsletter had been circulated to Members for information.

24/028 Correspondence

There was none to note.

24/029 Items for notification

No items were raised.

Close: There being no further business the Chairman closed the meeting at 8.15pm

Next Meeting will be on Tuesday, 9th July 2024 at 7.30pm in the Methodist Community Centre.

PLEASE NOTE THAT THIS IS A SUMMARY OF THE DRAFT MINUTES WHICH HAVE NOT YET BEEN APPROVED.