SUTTON-ON-TRENT PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at the Methodist Community Centre on Tuesday, 13th January 2026 at 7.30 pm.

Present: Councillor M Allen
Councillor M Grayson
Councillor S Hadley
Councillor J Keeton (Chair)
Councillor M Moody
Councillor P Marshall
Councillor S Tyers
Councillor K Walker

In Attendance 3 members of the public and District Councillor Mrs Michael

25/106 Apologies for Absence

Apologies for absence were received from Councillors Blanchard, Hibberd and Sloan and County Councillor Laughton.

25/107 To receive and note any declarations of interest

Councillor K Walker declared a personal interest in Agenda Item 5(a).

25/108 Public 10 Minute Forum

The Chair suspended the meeting at 7.31pm for the public session.

No questions were raised and the meeting was immediately reconvened.

25/109 To receive and approve the Minutes from the meeting held on 9th December 2025

The minutes of the Parish Council meeting held on 9th December 2025 were accepted as a correct record and signed by the Chairman.

25/110 District Councillor Report

The Chair suspended the meeting at 7.32pm for Councillor Mrs Michael's report.

Councillor Mrs Michael advised that the Internal Drainage Board had only recently been able to meet with the final landowner and it was hoped that the matter will be formalised shortly.

Councillor Marshall advised that the pump house had been broken into on 28th December and vandalised. The Internal Drainage Board had been made aware and were looking to increase security on the site. Councillor Mrs Michael will raise this at the next meeting of the Board.

The Chair thanked Councillor Mrs Michael for her report and reconvened the meeting at 7.35pm.

25/111 Newark & Sherwood District Council

<u>To note a request made in relation to a broken fence at Station Road</u>

The Clerk advised that a query had been raised by a resident in relation to a broken fence at Station Road and where responsibility lay for repair. The Clerk had raised the matter with Newark & Sherwood District Council who had confirmed that responsibility lay with one of the householders.

<u>To note and consider information received in relation to a Rural Watch scheme</u>

Members noted information received from Newark & Sherwood District Council in relation to the Nottinghamshire Police Rural Watch initiative. After discussion, it was AGREED that the Clerk confirm that the Parish Council would meet the cost of a meeting at the Methodist Community Centre should the group wish to arrange one in the village.

25/112 County Councillor Report

No report was given as Councillor Laughton had given his apologies.

25/113 Nottinghamshire County Council

To note information received in respect of Avian Influenza

Members noted information received from Trading Standards in relation to the recent outbreak of Avian Influenza. The Clerk advised that wildfowl along the River Trent had been affected and was aware of cases in Farndon and North Muskham. Members were asked to report any incidences on the River by using the contact details supplied by Trading Standards.

25/114 Planning

(a) **Applications**

25/02126/FUL – Mercia Garden Products Ltd, Old Great North Road, Sutton-on-Trent – Change of use of land from sales display area to staff car park

After discussion, it was AGREED that the application be supported, however, Members would wish to see information requested in relation to how drainage would be managed given the move from the current surface to hard standing.

Decision Notices

25/01928/LDCP – Roseland Cottage, Eaves Lane, Sutton-on-Trent

Members noted that a Certificate of Lawful Use or Development had been issued for the property.

25/01855/HOUSE – Rowan Cottage, 7-9 High Street, Sutton-on-Trent – Variation of condition 2 attached to planning permission 23/00956/HOUSE to state the correct drawing numbers on the decision notice

Members noted that planning permission had been granted for the variation as outlined.

25/01783/LDCP – 25 Great North Road, Sutton-on-Trent

Members noted that a Certificate of Lawful Use of Development had been issued for the property.

Tree Works

25/01968/TWCA – 11 Hounsfield Way, Sutton-on-Trent – T1 – Conifer- Fell

Members received and noted the applications for tree works as outlined.

25/115 Financials

- To record receipts:
  Donation – Sutton-on-Trent Sports Club - £800
  E Gill & Sons (Funeral Partners) – Cemetery Fees - £100

- To approve invoices for payment:

  The following invoices were approved for payment:
  - Future Farming - £1,136.50
  - Clerk's Wages – December - £327.15
  - HRMC – December PAYE - £81.60
  - NPower – Defib Electricity - £31.14

- Financial Report as at 31st December 2025
  Members noted that the balance of the current account as at 31st December 2025 was £58,028.01 and £106,192.01 in the deposit account.

- To consider Budget priorities for the 2026-27 financial year and set a Precept

  Members noted the Clerk's report in relation to the Council's financial situation and outlining projected expenditure over the 2026-27 financial year.

  After discussion, it was AGREED that a 3.5% increase be applied which would give a Precept of £29,994. A Precept of £29,994 would give a Band D rate of £54.18, an increase of £2.05 from the 2025/26 rate.

25/116 Parish Council Matters

a) To receive an update in relation to the West Burton to Ratcliffe on Soar Refurbishment Project

Members noted correspondence received from National Grid providing an update in relation to the project.

25/117 To receive updates and agree actions:

a) Playing Field

There was no report to make.

b) Cemetery

To consider action required in relation to Cemetery trees

Members noted that the new trees planted last year appeared to be failing. After discussion, Members AGREED to wait until Spring and review their condition.

Members noted that works were required to existing trees and the hedges at the Cemetery. The Council's contractor had provided a quotation of £2,100 to undertake this work. Councillor Marshall proposed that this work be progressed, seconded by Councillor Allen and unanimously AGREED.

c) Highways

There was no report to make.

d) Community Speed Watch

There was no report to make.

e) Public Footpaths

The Clerk referred to the closure of FP5 which had been raised by a Member. No information had been received from Rights of Way in relation to this closure but the notice confirmed that the closure was due to works on an adjacent property.

The Clerk would liaise with the Rights of Way officer on whether this would affect the proposed resurfacing of the Hogarth Paths. Additionally, Councillor Allen asked if the Clerk could chase for a response in relation to the quotation to replace the Hogarth Path that fell outside of the responsibility of Via.

f) Churchyard

The Clerk advised that arrangements were currently being made in relation to service of the Church Clock.

g) Village Hall

To receive a verbal update in relation to any progress

The Chair advised that it was hoped an update report would be available for the February meeting.

h) Sports Club
There was no report to make.

i) Library Support Group
There was no report to make.

j) War Memorial
To note clarification in relation to the material for the chosen War Memorial
The Clerk advised clarification on the material for the plinth was still awaited. Once received, it would be circulated to Members for information.

k) Allotments
To receive a report on the present position
Members noted that Notices to Quit had been served, with one tenant already notifying that they would be giving up their plot.

Members noted that sadly the Clerk had been advised that one tenant had recently passed away, and one was severely ill. Members AGREED that the deadline of 31st January 2026 be extended to 28th February 2026 to allow family members to remove items from the plots.

In the meantime, Councillor Sloan would be asked to produce a plan of the area, to include dimensions.

l) Biodiversity
There was no report to make.

The Chair thanked Members for their reports.

25/118 Nottinghamshire Association of Local Councils

(a) January Newsletter
Members received and noted the January Newsletter a copy of which had been circulated in advance of the meeting.

25/119 Correspondence
There was no correspondence to receive.

25/120 To receive items for notification
There were none.

Close: There being no further business the Chairman closed the meeting at 8.18pm

Next Meeting will be on Tuesday, 10th February 2026 at 7.30pm in the Methodist Community Centre. District Councillor Mrs Michael gave her apologies in advance of this meeting.

PLEASE NOTE THAT THIS IS A SUMMARY OF THE DRAFT MINUTES WHICH HAVE NOT YET BEEN APPROVED.